MTCFCARE LLC

Supported Community Connections (SCC) Application Form

Colorado | Community-Based Support | In-Person Services

Contact: Support@mtcfcarellc.com | 720-362-9378

Position overview. MTCFCare LLC is recruiting staff to support people with intellectual and developmental disabilities through in-person, community-based activities. Services are planned five days per week and may include individual or group support consistent with each participant's authorized service plan.

Applicant privacy. Do not include Social Security numbers, bank details, medical records, or copies of identity documents in this form. If needed, MTCFCare LLC will explain a secure process for additional hiring, screening, and onboarding information.

1. Applicant Information

Full legal name	
Preferred name	
Phone number	
Email address	
City and ZIP code	
Preferred contact method	☐ Phone ☐ Email ☐ Text
Best time to contact you	
How did you hear about MTCFCare LLC?	

2. Position & Availability

Position applied for	☐ SCC Staff ☐ SCC Lead/Coordinator (if available)
Preferred work location(s)	☐ Denver ☐ Thornton ☐ Arvada ☐ Aurora ☐ Loveland ☐ Golden ☐ Centennial ☐ Longmont ☐ Castle Rock ☐ Castle Pines ☐ Broomfield ☐ Commerce City ☐ Colorado Springs ☐ Other:
Earliest available start date	
Availability	☐ Monday ☐ Tuesday ☐ Wednesday ☐ Thursday ☐ Friday ☐ Weekends, if needed
Preferred hours	☐ Full-time ☐ Part-time ☐ Flexible ☐ To discuss
Are you able to work in person in community settings?	☐ Yes ☐ No ☐ Need more information

Are you able to support participants on a regular five-day service schedule, if assigned?	☐ Yes ☐ No ☐ Depends on hours

3. Relevant Experience

Experience in disability services or caregiving	☐ None ☐ Less than 1 year ☐ 1–3 years ☐ 3+ years
Describe relevant work, volunteer, or caregiving experience	
Experience supporting community participation, life skills, education, or volunteering	
Relevant training/certifications (e.g., CPR/First Aid, QMAP, if applicable)	
Languages spoken	
Skills, interests, or activities you could use to engage participants	

4. Understanding of SCC Responsibilities

Please check each statement to confirm that you understand the role.

☐ SCC services are delivered in person in integrated community settings.

☐ The role supports individual goals, independence, practical skills, relationships, and meaningful community participation.

☐ Support may be delivered one-on-one or in a group, according to the participant's authorized service plan and assigned support level.

☐ Staff must follow service plans, protect participant rights and privacy, and maintain accurate service documentation.

☐ Staff must follow MTCFCare LLC policies, required training, safety procedures, and applicable Colorado requirements.

5. Transportation & Driving

Do you have a valid driver's license?	☐ Yes ☐ No
Do you have regular access to a vehicle?	☐ Yes ☐ No
Are you willing to transport participants when required for the role and authorized service plan?	☐ Yes ☐ No ☐ Depends on arrangements
Can you provide proof of appropriate auto insurance if driving is required?	☐ Yes ☐ No ☐ Need guidance
Are you willing to complete any required driver screening?	☐ Yes ☐ No
Transportation limitations or questions	

6. Qualifications & Screening

Are you legally authorized to work in the United States?	☐ Yes ☐ No ☐ Prefer to discuss during hiring
Are you willing to complete required background checks and screening?	☐ Yes ☐ No
Are you willing to complete required onboarding and training?	☐ Yes ☐ No
Can you provide professional references if requested?	☐ Yes ☐ No
Have you ever been trained in incident reporting, confidentiality, or person-centered support?	☐ Yes ☐ No ☐ Some training

7. Short-Answer Questions

Why would you like to work with MTCFCare LLC and support people with intellectual and developmental disabilities?

_____

_____

How would you help a participant take part in a community activity while respecting their choices and independence?

_____

_____

_____

What would you do if a participant became distressed or a safety concern arose during an outing?

_____

_____

_____

8. $200 Sign-Up Incentive Acknowledgement

MTCFCare LLC advertises a $200 sign-up incentive for eligible SCC staff after three (3) months from the official resumption date, subject to the company's stated eligibility requirements and satisfactory standing. This statement does not replace the final written employment terms. Applicants should request clarification of eligibility conditions before accepting an offer.

☐ I have read and understand the incentive information above.

9. Applicant Declaration

I certify that the information I have provided is accurate and complete to the best of my knowledge. I understand that this application does not guarantee employment. Any formal background-check authorization, reference-check permission, and collection of additional sensitive information will be handled separately where required. I authorize MTCFCare LLC to contact me regarding this application.

Applicant signature	
Printed name	
Date	

10. For MTCFCare LLC Use Only

Date received	
Initial contact completed	☐ Yes ☐ No Date:
Interview	☐ Scheduled ☐ Completed ☐ Not scheduled
Screening outcome	☐ Proceed ☐ Follow-up needed ☐ Not proceeding
Follow-up notes	
Reviewer	

Confidential applicant information — handle and store securely.